

# **Toyota Connected Services Privacy Policy**

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#### 1. What are Toyota Connected Services?

Connected Services are a suite of services provided by Toyota Australia in relation to certain Toyota vehicles that are fitted with a Data Communication Module (**DCM**). A DCM is a modem with a built-in SIM fitted to the vehicle. Connected Services use information collected from the vehicle and transmitted through the DCM to provide services to enhance the safety and security of the vehicle and provide additional convenience and a better driving experience (**Connected Services**). To confirm if your vehicle is fitted with Connected Services functionality, please refer to your Owners' Manual or view a list of compatible vehicles at toyota.com.au/connected.

If your vehicle is fitted with Connected Services functionality (and an owner of the vehicle has not previously opted out of Connected Services) your vehicle will collect and transmit vehicle data for Connected Services via the DCM fitted to your vehicle.

Connected Services are powered by data collected from your vehicle and transmitted through the DCM (if fitted to your vehicle). All Connected Services fall within one of the following categories:

#### A. Safety and Security Services

The only Connected Services that are activated automatically at the date you take delivery of a new connected vehicle are the vehicle Safety and Security Services, comprising:

- (a) SOS Emergency Assistance (SOS);
- (b) Automatic Collision Notification (ACN); and
- (c) Stolen Vehicle Tracking (SVT).

In the event of a serious collision, emergency or vehicle theft, we may collect certain information, including your vehicle location data, to assist you in obtaining assistance from us and emergency services. We only use this information for the purpose of providing the SOS Emergency Assistance, Automatic Collision Notification or Stolen Vehicle Tracking services to you.

You can read more about these services on our website at toyota.com.au/connected/safety-security.

The Safety and Security Services can be deactivated at the vehicle owner's request (see section 5 "How can you opt out of Connected Services?" below).

#### B. Additional Connected Services opted in through MyToyota Connect App

You may also elect to receive additional Connected Services by opting in to these services via the MyToyota App, including:

- services available in the myToyota Connect App (for example Recent Trips, Vehicle Locator, Remote Connect, odometer & fuel readings, Drive Pulse, Guest Driver Settings); or
- Services available via the multimedia head unit (for example Connected Navigation, Connected Voice Assistant).

Connected Services opted in via My Toyota Connect App are only activated where the vehicle owner has subscribed to these Connected Services. You can opt out of these services at any time (see section 5 "How can you opt out of Connected Services?" below).



See section 4 "What kinds of Connected Services information do we collect and for what purpose?" below for further information about the types of information that are collected when you use Connected Services and the purposes for which that information is collected.



#### 2. How does this Privacy Policy apply to Connected Services?

We are bound by the *Privacy Act* 1988 (Cth) ("**Privacy Act**") and its Australian Privacy Principles ("**APPs**"). We understand that your personal information is important to you, and we value your trust. This policy sets out how Toyota handles your personal information which is collected when you use the Connected Services. In this policy "**Toyota**" (or "**we**" or "**us**") is Toyota Motor Corporation Australia Limited ABN 64 009 686 097.

This policy applies in addition to the general Toyota Group Privacy Policy available at <u>toyota.com.au/privacy</u>. We recommend you review and consider the specific scenarios outlined in the Toyota Group Privacy Policy to consider whether they apply to you.

When you create an account on the myToyota Connect App (e.g. to activate additional Connected Services) we will collect certain personal information about you, such as your name and email address. Please see our general Toyota Group Privacy Policy and the Toyota Connected Services Terms of Use for further information on how we collect, use and disclose your information when you use the myToyota Connect App.

Please contact our privacy team using the contact details at the end of this policy if you, or a person you assist, would like:

- further information about our handling of personal information; or
- the information in this Privacy Policy explained to you or in a different format.

This Connected Services Privacy Policy is current as of the date noted above. We may make changes to this Privacy Policy from time to time, in which case we will notify you of the change by displaying an updated version on our <u>website</u> and on the myToyota Connect App.

# 3. What is personal information?

When we use the term "personal information" in this policy, we are using the term as it is defined in the Privacy Act. Under the Privacy Act, "personal information" means information or an opinion about an identified individual, or an individual who is reasonably identifiable:

- (a) whether the information or opinion is true or not; and
- (b) whether the information or opinion is recorded in a material form or not.

# 4. What kinds of Connected Services information do we collect and for what purpose?

When you use Connected Services the kinds of information (including in some cases personal information) which we collect either from you or your vehicle include the following:

Category of information	Examples	For what purpose do we collect this information?	Other parties to which this information usually disclosed
Profile	Name and	When you sign up for the myToyota	To our related companies and
information in	email.	Connect App we collect the	service providers for the purpose
the myToyota		information you provide during the	of providing Connected Services
Connect App.		sign-up process to set up your	to you and as described in
		account, identify your vehicle and	section 7.

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		facilitate our communications with you.	
Vehicle identification information	Vehicle Identification Number (VIN).	When you sign up to the MyToyota Connect App we also collect your VIN. This is a serial number which is unique to your vehicle. When you use the MyToyota Connect App we use this information to:  • link your MyToyota Connect App account with your vehicle; • provide vehicle support or diagnostic services to you; and • process any warranty claims you make.	To our related companies and service providers for the purpose of providing Connected Services to you and as described in section 7.
Vehicle maintenance information	Diagnostic trouble codes, dashboard warning indicators, fuel and fluid levels, odometer reading and engine temperature.	If you have opted in to receive additional Connected Services through the myToyota Connect App, Toyota collects vehicle maintenance information to provide you with these services and to provide further customer assistance and support (e.g. diagnostic investigations).	To our related companies and service providers for the purpose of providing Connected Services to you and as described in section 7.
Vehicle driving and status information	Vehicle acceleration, speed, braking, door open/close, engine start/stop and cornering forces.	If you have opted in to receive additional Connected Services through the myToyota Connect App (for example, Drive Pulse), Toyota collects your vehicle driving and status information to provide you with these services.  Unless you have opted out of the Safety and Security Services, the vehicle speed, ignition status and direction of travel is also used to provide the ACN services (where the vehicle detects a serious collision) and SOS services (where a vehicle occupant presses the SOS button inside the vehicle).	To our related companies and service providers for the purpose of providing Connected Services to you and as described in section 7.
Vehicle location data	Latitude and longitude of your vehicle.	We will only collect location data from your vehicle:  • as part of the Safety and Security Services (unless you opt out) –	As part of the Safety and Security Services (unless you opt out):  in the event of an ACN or SOS notification, we may

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but we only collect vehicle location information if:

- your vehicle is involved in a serious collision (i.e. where an airbag deploys or the vehicle impact sensors are triggered and we receive an automatic collision notification (ACN));
- we are notified of an emergency (i.e. a vehicle occupant presses the SOS button inside your vehicle); or
- you report the theft of your vehicle to your State or Territory police; and
- where you opt in to receive additional location-based Connected Services through the myToyota Connect App (e.g. Connected Navigation, Recent Trips or Vehicle Locator),

and only for the purpose of providing each of those services to you.

Separate to Connected Services, if your vehicle is equipped with a multimedia head unit this multimedia head unit offers basic embedded navigation functions (e.g. navigation, voice commands, Bluetooth®, Apple CarPlay®/Android Auto™). If you do not opt-out of these basic embedded navigation services, the multimedia head unit will collect vehicle location data. Vehicle location data collected in this way is stored on the multimedia head unit and is not collected by Toyota. You have the option to clear this data by resetting the head unit through the menu on the head unit.

Your use of third-party navigation applications (including as displayed on the multimedia head unit of your vehicle) is subject to the third party's terms of use and privacy policy of the relevant third party.

- disclose vehicle location information (and the make and model of your vehicle) to emergency services (e.g. ambulance services, fire brigade, and/or police) so that they can locate your vehicle to provide their services; and
- where you identify the vehicle as stolen in the myToyota Connect App, have filed a report of your vehicle having been stolen with the police and the police request the location of the vehicle from us, we will disclose your vehicle location information to police.

Where you opt in to receive additional location-based Connected Services, to our related companies and service providers for the purpose of providing location-based Connected Services to you and as described in section 7.



Voice recordings of calls to the Toyota Emergency Call Centre	Voice recordings of calls to the Toyota Emergency Call Centre.	If a call is made to the Toyota Emergency Call Centre as a result of an Automatic Collision Notification or an SOS activation we may collect recordings of these calls to provide the Safety and Security Services to you and vehicle occupants. These recordings may include any sensitive information that is disclosed during those calls (e.g. information about an injury suffered during a crash).  The Safety and Security Suite does not record conversations or other sounds from inside the vehicle without a call to the Toyota Emergency Call Centre being initiated as a result of ACN or SOS activation.  The Toyota Privacy Policy provides further information on how we collect, use and disclose your information when you call our call centres in other circumstances.	We may disclose records of calls made from your vehicle to the Toyota Emergency Call Centre to our provider of the Toyota Emergency Call Centre services to assist us in providing emergency assistance to you.
Voice captures through voice recognition commands to the vehicle	Voice captures made when you use voice activated commands.	Where you opt-in to using voice-activated commands via your vehicle's multimedia head unit (if equipped in your vehicle), we collect captures of the voice commands you provide your vehicle to assist us in providing navigation or voice-activated vehicle command services to you. Captures of your voice are collected by us in order to process the relevant commands, but are not collected to identify a user or their voice.	We may disclose captures of your voice commands to the vehicle to our related companies and service providers for the purpose of providing Connected Services to you and as described in section 7.
Connection and software information	Vehicle connection status and current software version and version update history.	We collect connection and software information to ensure that your vehicle can receive Connected Services (including Over the Air updates) and to ensure your software is up to date.	To allow us to confirm that your vehicle can receive Connected Services and your software is up to date we may disclose this information to our third party service providers as described in section 7 for support and diagnostic purposes.



#### **Collection of Sensitive information**

We will only collect sensitive information about you as identified above and with your consent (unless we are otherwise permitted, required or authorised by law to collect that information). Sensitive information has the meaning given in the Privacy Act and includes information about your health, race, ethnic origin and religious beliefs.

#### Providing someone else's personal information

If you provide us with personal information about another person (such as a joint vehicle owner or authorised driver or contact person), you need to tell the other person about this policy so they are aware that you have provided their information to us and that they can read this policy to understand how their information will be handled. You must obtain all necessary consents from the other person before supplying their personal information to us (including a parent or legal guardian's permission for minors).

#### 5. How can you opt out of Connected Services?

If you want to stop using any or all Connected Services applicable to your vehicle, you may opt out through the following mechanisms:

- For additional Connected Services you have opted in to through the myToyota Connect App, please go to "MyGarage" or click your vehicle's nickname, then "Subscriptions", then click on the relevant package and cancel Subscription. Please note some additional Connected Services are currently co-dependant (as they rely on the collection of the same vehicle data), and it is not possible to unsubscribe from these additional Connected Services without affecting other subscriptions (for example, it is not possible to unsubscribe from Drive Pulse without also unsubscribing from Recent Trips). You will be notified through the myToyota Connect App of any other additional Connected Services that will be affected by your proposed opt-out.
- For SOS Emergency Assistance (SOS) and Automatic Collision Notification (ACN) services please contact your Toyota dealer for further assistance or myToyota Connected Account Enquiries on 1800 869 682.
- For Stolen Vehicle Tracking (SVT):
  - if you have registered for the myToyota Connect App, please go to "MyGarage" or click your vehicle's nickname, then "Subscriptions", then click on the relevant package and cancel Subscription
  - o if you have not registered for the myToyota Connect App, please contact myToyota Connected Account Enquiries on 1800 869 682.

# 6. Why does Toyota collect this information?

Toyota collects, holds, uses and discloses information about your use of Connected Services (including in some cases personal information) for the purposes specified in the table in section 4 "<u>What kinds of Connected Services information do we collect and for what purpose?</u>" above.

We only use your personal information collected in connection with your use of Connected Services for the purpose of providing the Connected Services to you or as otherwise permitted, required or authorised by law (including by the Privacy Act).

If you want to use Connected Services, but do not provide us with your personal information, we may not be able to provide you with all Connected Services or may only be able to provide those Connected Services to you with limited functionality.



We may also use and disclose the information collected about your vehicle from your use of Connected Services to assist us to develop our products and services, but we will only use deidentified information for this purpose.

#### 7. To which other parties does Toyota usually disclose this information?

When you use Connected Services, we may disclose information about your use of Connected Services (which may in some cases include personal information) to other parties for the purposes described in sections 4 and 6 above, including to:

- Toyota Dealers or Toyota Western Australia, but only where you ask a Dealer or Toyota WA to provide you with products or services (e.g. where you ask a Dealer to service your vehicle, the Dealer may access vehicle maintenance information about your vehicle);
- emergency service providers, but only as part of the Safety and Security Services as described in section
- our related companies and service providers who help us to provide and support Connected Services, including for example:
  - Toyota entities overseas such as Toyota Motor Corporation in Japan, Toyota Motors North America and Toyota Connected North America;
  - o customer support providers (e.g. Toyota Emergency Call Centre operators);
  - o information technology service providers (e.g. KDDI, Aisin and TomTom); and
  - lawyers and other professional advisors.

In certain circumstances we may be permitted, required or authorised by law (including under an order of a court or tribunal, and including to law enforcement bodies) to disclose information about you or your vehicle which has been collected by us in the course of providing the Connected Services (including in some cases personal information). Any such disclosures will be handled by us in accordance with applicable laws.

Other than identified above, we do not disclose information about your use of Connected Services to anyone else unless you ask us to do so.

#### 8. Disclosing your information overseas

We may disclose your information (including in some cases personal information) to organisations located overseas to support the purposes described in this policy. These include:

- our parent company Toyota Motor Corporation in Japan and other Toyota entities overseas including in the USA; and
- our service providers that are located in, or hold data overseas including in Japan and the USA.

#### 9. Direct marketing

We do not use personal information we have collected from the Safety and Security Services for direct marketing purposes.

With your consent, we may use the contact information we collect via the My Toyota Connect App to enable the OneToyota Network (or any of the entities which make up the OneToyota Network including their agents and contractors if any acting on their behalf) to send you direct marketing to inform you about products or services, special offers, programs, promotions and events that may be of interest to you. These marketing communications may include joint promotions with Toyota dealers or other promotion partners and may be sent to you using any contact details provided by you, such as post, telephone, email or SMS.

The OneToyota Network is comprised of authorised Toyota dealers in Australia, Toyota Motor Corporation Australia Limited, Toyota Finance Australia Limited, Aioi Nissay Dowa Insurance Company Australia Pty Ltd 3470-8757-2782v2



trading as Toyota Insurance, and Toyota Western Australia. The organisations comprising the OneToyota Network are separate organisations. If you do not wish to receive marketing communications and surveys from a member of the Network, you can let that organisation know at any time using the contact details in their respective privacy policies or utilising the "unsubscribe" or other opt-out function offered by the organisation in each marketing communication.

If you do not wish to receive any marketing communications from us, you can let us know using the contact details provided in section 0 "Contacting us" below, or by utilising the "unsubscribe" function in electronic communications from us. In some circumstances we may need to contact you to obtain additional information, verify your identity or to clarify your request, to action it.

If the law requires us to provide you with information about our products or services (for example, product recalls), we will provide that information even if you have elected not to receive marketing information about our products and services generally.

# 10. Protecting your personal information

We may hold your personal information in digital and paper forms. We take reasonable steps to protect your personal information from misuse, loss, interference, and from unauthorised access, modification, or disclosure. Some of the ways we protect your personal information include:

- external and internal premises security;
- utilising secure servers;
- restricting access to your information only to personnel who need it to perform their role;
- utilising and maintaining information security applications to prevent unauthorised access or damage to electronically stored information, such as requiring identifiers and passwords, firewalls, encryption and anti-virus software as appropriate; and
- limiting the functionality of Connected Services to only those features you have chosen to receive.

#### 11. Data Retention

We store, process, and retain your personal information only for as long as we need it for the purposes described in this Privacy Policy. When we no longer need your personal information, we take reasonable steps to destroy or de-identify it, unless we are required or authorised by law to retain your information for a longer period.

### 12. Accessing and correcting your information

You can see what information is collected by Toyota as part of the Connected Services available via the "Data Consents and Terms" section of the My Toyota Connect App at any time.

You can request access to and correction of personal information we hold about you by contacting us in any of the ways set out at the bottom of this policy.

Where you request access to personal information we hold about you, we may charge an access fee to recover the reasonable costs incurred in providing this access. This charge is only designed to help us reasonably recover the costs associated with providing you with access and does not apply to the making of the request. Before we act on a request, we will provide an estimate of any applicable access fee and ask you to agree to it.

Access to your personal information may be refused in a number of circumstances prescribed in the Privacy Act. If we deny or restrict your access, we will write to you to let you know why. You may make a complaint about a



refusal to the Office of the Australian Information Commissioner (website: <a href="www.oaic.gov.au/">www.oaic.gov.au/</a>, telephone: 1300 363 992).

We rely on the personal information that we hold about you to provide our products and services to you, and to perform our business functions more efficiently. Therefore, it is very important that the personal information we hold is accurate, complete, up to date and relevant. This means that, from time to time, we may ask you if your information is still accurate and up to date. If you find that any personal information that we hold about you is incorrect, you should contact us immediately and we will take reasonable steps to correct it.

## 13. Your Responsibilities

To ensure the personal information we hold is accurate, complete, up to date and relevant, we require that you:

- notify us of the sale or transfer of your Toyota vehicle;
- notify us if you have purchased or acquired your Toyota vehicle outside of the Toyota Dealer network; and
- inform passengers and drivers of your connected vehicle that vehicle data is collected and used by us to provide the Connected Services.

If you do not notify us of a sale, purchase, acquisition or transfer of a vehicle, we may continue to send communications in relation to that vehicle to the last known registered owner in our records.

To protect your and others' privacy, we recommend that you:

- never share your myToyota Connect App password; and
- remove your vehicle from myGarage on the myToyota Connect App if you sell the vehicle or return a rented vehicle.

### 14. Resolving concerns

If you believe that we have breached the Privacy Act, you are entitled to make a complaint. Complaints can be made by contacting the person or department you were dealing with, or by contacting us using our contact details set out at the bottom of this policy.

We aim to respond in writing to your complaint within 30 calendar days. When this is not possible, we will contact you and let you know how long it will take for us to respond to your complaint.

If your complaint is not satisfactorily resolved, you can contact us to discuss your concerns or lodge a complaint with Office of the Australian Information Commissioner by visiting oaic.gov.au, calling 1300 363 992 or emailing <a href="mailto:enquiries@oaic.gov.au">enquiries@oaic.gov.au</a>.

#### 15. Contacting us

If your enquiry relates to Connected Services Privacy, you can contact us by:

- Email: privacy@toyota.com.au
- Telephone: 1800 TOYOTA (1800 869 682)
- Post: Toyota Australia, GPO Box 2006S, Melbourne, Vic 3001

If your enquiry more generally relates to Connected Services, you can contact us by:

• Email: connected.enquiries@toyota.com.au



• Telephone: Toyota Connected Account Enquiries on 1800 TOYOTA (1800 869 682)

You can contact us without identifying yourself or by using a pseudonym. However, if you do not identify yourself or provide your contact details, we may not be able to respond to your query. If you contact us on behalf of another person, we will require evidence of your authority to act on behalf of that other person.