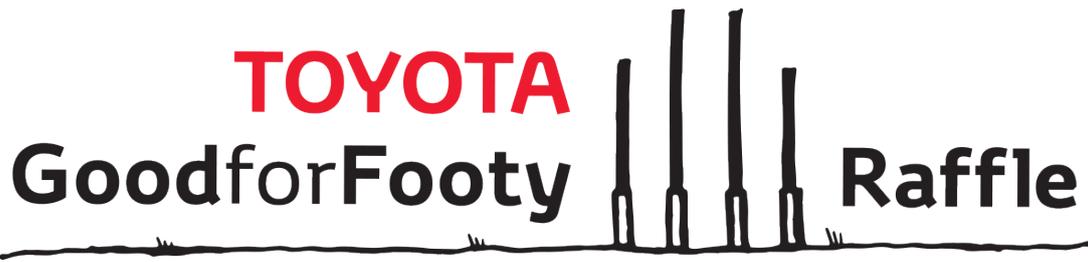


TOYOTA GoodforFooty Raffle



Toyota Good For Footy raffle FAQ's

Registration

Why do I need to provide my clubs bank details when registering?

We require your club bank details, and a visual confirmation of these details, as part of our due diligence to ensure that all participants are genuine footy clubs. Additionally, the bank details provided will be the account we return club funds to after the draw of the raffle.

I'm having trouble logging in, are you able to provide me with my login information?

Yes, if you can't remember your login password or which email account your club was registered with, please send an enquiry to raffle@good2give.ngo.

We participated previously but we wish to register under a new email address. What do we do?

Please let us know if your club has participated previously but you would like the email address used for your clubs login updated by emailing raffle@good2give.ngo. Please note we cannot change passwords, your password can be recovered by selecting 'Forgot Password' on the login page.

Why can I not order more than 50 books?

Clubs are able to order a maximum of 50 books per week. After seven days have passed from the previous order date you will be able to order more books. This is so that more clubs have a fair chance of participating in the raffle.

What does my raffle pack contain?

The parcel we send each club contains your raffle books, a number of A3 posters, a top tips flier with tips to help you make sales, a sample reconciliation spreadsheet and an information sheet.

Your obligations and responsibilities

What are my obligations as the responsible person for the raffle in my club?

As the person responsible for overseeing and running the raffle in your club, you have a few obligations:

- Do not separate the books into smaller books (i.e. books to remain at 10 tickets). Prior experience has shown that significantly more raffle tickets go missing when clubs do this and it greatly complicates the reconciliation process.

- You are to ensure all tickets are completed in full – a name, address and contact number must be supplied for the ticket to be valid.
- Ensure that all sold tickets have the middle section still attached, and that the buyer has removed and kept their portion of the ticket (the right side of the ticket).
- Collect raffle books up at the end of the sales period and organise them to be sent back to Good2Give, as well as ensuring payment is made to the correct bank account (for State reporting and audit purposes as per information below).
- We recommend you use the supplied reconciliation spreadsheet to track who the raffle books have gone to and how many tickets were sold from each book. This will make the collection of books at closing time much easier to track.

Closing procedures

Where do I send my tickets back to?

All tickets must be returned to Good2Give at the following address by the closing date of your raffle (listed on materials and the [Toyota website](#))

Good2Give
Suite 5, Level 5
100 Walker Street
North Sydney
NSW, 2060

Is there a certain way I should package my tickets?

Yes. Please sort your books in numerical order (both sold and unsold together) and rubber band or tie them together. You may need to do several bundles of books in this way. **Please do not ever, under any circumstances, send us cash or cheques with your tickets.**

Should I post them using a particular service?

While you are free to post them using whichever service you wish, we would recommend picking up a prepaid post bag from Australia Post. They're durable and reasonably priced, you'll just need to weigh your books first to figure out which bag is suitable for you.

How do I deposit my clubs funds with Good2Give?

You must deposit your funds by processing the payment form at:

If your club is located in WA: <https://donate.good2give.ngo/?fund=raff%20foowa>

If your club is located in any other state:

<https://donate.good2give.ngo/?fund=raff%20foonat>

If you need this link sent again please email raffle@good2give.ngo. When lodging your payment please enter your club's name into the 'Organisation Name' field, as otherwise we will have no way of knowing which payment belongs to you.

If we keep all the money raised, why do we have to deposit it with you?

We require all funds to be in our raffle account prior to the draw for auditing purposes. After the raffle we are required by state laws to report all income, and must have official records of all funds raised and their return to clubs. It is purely a state regulatory audit requirement.

Who benefits from the interest our money earns while it is being held in the bank?

The funds received from the clubs are held in a Good2Give trust account, which earns a nominal rate of interest. This account also incurs bank fees and charges (BPay, credit card charges etc.), which are higher than the interest earned. The shortfall is covered by Good2Give.

Our club can't make payments online, what other options are available?

The online system we use accommodates credit card, BPay, bank transfer and cheque payments. If you do not wish to pay with a credit card please select the pay later option and keep an eye out for the invoice that will be sent to your nominated email address. This invoice will contain all the information you need to make your payment.

My invoice hasn't arrived. Are you able to send a new one?

Absolutely. Please email us at raffle@good2give.ngo and make an enquiry.

When will our club receive their funds back?

All funds will be returned in full to clubs within four weeks of the date of the draw and clubs will be notified via email. If your club has not received its funds after receiving this notification, please contact Good2Give to resolve the issue.

Contact information

Good2Give

Ph. 02 9929 9633

E. raffle@good2give.ngo

Suite 5, Level 5, 100 Walker Street
North Sydney NSW 2060

Key Dates

	Orders open	Sales period ends	Books and \$ returned to Good2Give	Draw date	\$ back to club
WA	22/3/17	4/8/2017	18/8/2017	20/9/2017	18/10/2017
NAT	22/3/17	12/7/2017	26/7/2017	13/9/2017	11/10/2017